

# STATE CENTER COMMUNITY COLLEGE DISTRICT POLICY GOVERNING OPERATIONS OF MOTOR VEHICLES ON COLLEGE CAMPUSES

## XI. VEHICLES ON DISTRICT PROPERTY

The Board of Trustees of the State Center Community College District hereby authorizes the District and/or campus administration to establish regulations governing the operation and parking of vehicles upon all District property pursuant to Section 21113 of the Vehicle Code of the State of California. Such regulations have the full force of law and violators are punishable in accordance with the provisions of the Vehicle Code.

### REGULATIONS GOVERNING VEHICLES ON THE GROUNDS OF STATE CENTER COMMUNITY COLLEGE DISTRICT PROPERTY (PUNITIVE ORDINANCES):

1. **PARKING PERMITS:** All privately owned vehicles parked on the campuses must conspicuously display a valid parking permit affixed as directed below in sub-section b., unless parked at a valid meter and all other permits shall be displayed as directed on the permit for the area in which the vehicle is parked.
  - a. It shall be unlawful to park any vehicle displaying or using an altered, substituted, or unauthorized decal or permit.



- b.
2. **PROHIBITED PARKING:** Parking is specifically prohibited at all times in the areas listed below:
  - a. In any zone marked with red curb.
  - b. In any zone marked with a green curb for longer than designated.
  - c. In any zone marked with a white curb for longer than designated, or as designated.
  - d. Within fifteen feet of any fire hydrant.
  - e. On the roadside of any vehicle parked, stopped, or standing at the curb or edge of any roadway (double parking).
  - f. Faculty, students, and staff shall not park in any temporary visitor area designated and posted

by the District Police Department.

g. To stop, park, or leave standing a vehicle in any area, on, or along any road or place which will impede or block the movement of any vehicle or equipment.

h. Handicapped area without handicapped placard or handicapped license plate displayed.

3. **PARKED VEHICLES:** Vehicles parked on the campuses must comply with these regulations:

a. Vehicles must be completely contained in the stalls, in areas marked for parking.

b. Diagonally and perpendicularly parked vehicles must have one front wheel within eighteen inches of the curb.

c. Diagonally and perpendicularly parked vehicles shall not park backed into parking spaces.

d. All parking along roadways and areas not otherwise marked must be parallel and facing the direction of traffic.

e. Both inside wheels of parallel parked vehicles must be within eighteen inches of the curb.

f. Motorcycles, motor bikes, and scooters must be parked in designated areas provided.

4. **TRAFFIC SIGNS:** All regulatory traffic or parking signs, curb markings, or posted notices displayed must be obeyed (stop signs, speed limit signs, parking signs, parking restrictions).

a. Special Events/Conditions: Provisions for special events parking or emergency evacuation are to be obeyed whether regulations are indicated by signs or by personnel assigned to direct vehicles. Under all circumstances, directions given by authorized personnel shall be immediately complied with and shall supersede signs or other markings.

5. **DRIVING AND PARKING VEHICLES:** No person shall drive any vehicle or animal, nor shall any person stop, park, or leave standing any vehicle or animal whether attended or unattended, upon the driveways, sidewalks, landscaped areas, or areas not improved, paved, or marked for parking, or in any location which will impede, block, interrupt, or alter the normal flow of traffic, except by special permit issued by the District Police Department; nor shall any person skateboard, roller skate, roller blade, ride bicycles, or ride scooters upon driveways, sidewalks, or landscaped areas within the campus perimeters.

6. **DISTRIBUTION OF HANDBILLS:** No person shall place, throw, or deposit, any advertisement, paper, bill, poster, notice, handbill, advertising card, business card, advertising device, dodge, or emblem used or purporting to be used or intended as an advertisement or notice of any article or merchandise or any trade, profession, business, show, exhibition, theater, store, occupation of any person; or be used or purporting to be used, or intended to divert, draw off, turn or drive away patronage, customers, business, or trade from any person, business, class, or building; or any poster, bulletin, circular or publication either for or against any religion or political goal upon any motor vehicle, street, or parking lot, or any lawn area, shrub area, post, sign or tree of the streets or parking lot of the college campuses, District Office, or District properties.

➤ Exceptions to this ordinance will be permitted only with the written permission of the President of the College Campus or his/her designee. The intentions of this ordinance are not to restrict the advertising of approved college activities.

7. **PARKING METERS:** No operator of any vehicle shall park the vehicle in a metered parking space during the time that the meter is showing a red or yellow signal, or the meter is malfunctioning. When a metered space is occupied by a vehicle, the operator of the vehicle shall immediately place the lawful fee in the parking meter causing the meter to show legal parking time. If the meter is malfunctioning, you shall immediately contact the District Police Dispatch, and report the malfunction and meter number on the meter.

## **DEFINITIVE AND PROCEDURAL ORDINANCES**

8. **AUTHORIZATION FOR REMOVING A VEHICLE FROM DISTRICT PROPERTY**: Whenever any Peace Officer employed by the State Center Community College District finds a vehicle standing upon a roadway, parking lot or property located within the territorial limits in which the District Police is empowered to act (Fresno & Madera Counties, which include Fresno, Clovis, Reedley & Madera Cities), they may move the vehicle to a place of storage under the following circumstances:
- a. The vehicle is parked in violation of Ord. 1, 2 (a thru d), 3 (a thru f), or Ord. 7; and the vehicle does not exhibit a license plate or a valid California license plate, and a written Notice of Warning has been affixed to the vehicle on a previous violation.
  - b. The vehicle left standing for 72 hours after a written warning of Intent to Tow/Remove has been affixed to the vehicle.
  - c. When any vehicle is parked or left standing in a position as to obstruct the normal flow of traffic, or the vehicle is parked in violation of Ord. 2 (f thru h), or Ord. 5.
  - d. When any vehicle is left blocking the entrance to any driveway, fire access roadway, or hydrant.
  - e. The vehicle has five or more overdue and unpaid parking citations.
- The owner of the vehicle shall be liable for any and all costs, which may result from the movement and storage of the vehicle.
9. **CLOSING OF ROADS**: Roads and parking areas on the grounds are not public thoroughfares and may be closed or restricted at any time for the convenience of the College.
10. **SPEED LIMITS**: The maximum speed of any vehicle shall be 10 MPH in college campus parking lots and 15 MPH on college campus streets, provided that in no event shall a vehicle be operated at such a speed as might tend to endanger persons or property under all conditions present at the time of such operations.
11. **RIGHT-OF-WAY**: Pedestrians shall have the right-of-way over moving vehicles at all times.
12. **RESERVED PARKING**: Reserved parking areas may be assigned to faculty, guest, staff members, and physically handicapped students.
13. **FAILURE TO COMPLY**: In addition to the penalties prescribed to the California Vehicle Code, vehicles operated or parked in violation of these regulations are subject to the control of the State Center Community College District Police Department. Vehicles may be removed at the expense of the operator and may be barred from the campus at the discretion of the college administration.
14. **SPECIAL VEHICLES EXCEPTED**: Exceptions to these regulations are made to special vehicles as follows:
- a. School buses may park in red zones at any time if the driver remains with the bus during the entire time the vehicle is parked in the red zone.
  - b. Authorized emergency vehicles are accorded all the exemptions as enumerated in the California Vehicle Code.
  - c. School-owned service vehicles are subject to exemptions from regulations #5, #9, and #10.
  - d. Special permits issued by the District Police Department, signed by the Chief of Police
15. **REGULATIONS GOVERNING PARKING PERMITS**:
- a. The College Business Office on each campus shall maintain a counter service during the days the offices are open for acceptance of applications and issuance of parking permits.
  - b. It shall be the responsibility of the student or staff member to obtain the issuance of the proper permit from the College Business Office on each campus.

- c. Automobile and motorcycle parking permit fees are listed below:
- 1) Spring & Summer 2015
    - a) \$17 per semester (fall or spring) for student and staff
    - b) \$8 per summer session for student and staff
    - c) \$42 per year (staff only)
  - 2) August 2015 - Fall, Spring & Summer Semesters
    - a) \$20 per semester (fall or spring) for student and staff
    - b) \$10 per summer session for student and staff
    - c) \$50 per year (staff only)
  - 3) August 2016 - Fall, Spring & Summer Semesters
    - a) \$25 per semester (fall or spring) for student and staff
    - b) \$10 per summer session for student and staff
    - c) \$60 per year (staff only)
  - 4) August 2017 - Fall, Spring & Summer Semesters
    - a) \$30 per semester (fall or spring) for student and staff
    - b) \$10 per summer session for student and staff
    - c) \$70 per year (staff only)
  - 5) August 2018 - Fall, Spring & Summer Semesters
    - a) \$30 per semester (fall or spring) for student and staff
    - b) \$20 per summer session for student and staff
    - c) \$80 per year (staff only)

**16. PERMIT VALIDITY:**

- a. The semester permit will be valid from the first day of the specified semester through the last day prior to the next new semester and/or summer session for which it is issued.
- b. The annual permit will be valid from the first day of fall instruction through the last day, prior to the new fall semester of instruction, or 365 days.
- c. Permits will be valid only when permanently affixed to the vehicle as described in section 1. Parking Permits, subsection: b.
- d. Expired permits/decals shall be removed.
- e. All parking permits/decals are valid on each campus. Exceptions are courtesy permits, which are only valid on the campus for which they were issued.

**17. PARKING AREAS:**

- a. All areas on the campus where cars may be legally parked, and are designated for students, faculty, and/or staff. The privilege to park anywhere on campus is dependent upon receiving a parking permit (except in time of loading or temporary visitor permits) or parking meters.
  1. Restricted areas: An area designated by signs stating "Restricted," "Reserved," and/or "Staff," for the use of faculty and staff with staff parking permits.
  2. Restricted area for Handicapped: A valid DMV Placard or disabled license plate, as well as some form of paid parking (semester, annual, summer, or daily parking permit) is required to be displayed.
  3. Motorcycles and other motorized two-wheel vehicles shall be parked in designated areas as posted only.
  4. Parking areas marked with green curbs are time-limited areas.
  5. Parking areas marked with white are passenger loading and unloading zones.
  6. The remaining general or student parking areas of the campus have unmarked curbs and are open to holders of general (student) parking permits. Spaces are not, however, assigned or guaranteed to permit holders.
  7. Designated visitor parking zones on campus are for visitors to the campus only. Students or staff with parking permits may not park in these areas, and will be cited.

**18. VISITOR OR SPECIAL GUEST PARKING:**

- a. Visitor parking permits may be obtained for guest/s serving the College District and/or persons conducting college business when visitor parking is not available.
  - 1. These permits are valid only in areas indicated on permit.
  - 2. There shall be no fee for this permit.
  - 3. Other visitors shall be required to use the green time-limited spaces.
- b. Visitor parking permits may be issued by the District Police Department to students and staff to cover hardship circumstances.
- c. Visitor parking permits are also available to holders of valid parking permits for emergency situations, such as loaner cars.
- d. Permit parking enforcement may be relaxed for special events and/or guest parking.
  - 1. This relaxation may be for visiting groups or public soliciting activities.
  - 2. It shall be the responsibility of the group or activity sponsor to make arrangements through the District Police Department. The sponsor also shall be completely responsible for communicating details of the arrangement, or lack of, to the group members or the public.

**19. EFFECTIVE DAYS AND HOURS OF ENFORCEMENT OF PARKING:**

- a. Administrative Regulation 6750 – Parking - The State Center Community College District Police Department may enforce parking regulations and restrictions, seven days a week, 24 hours a day.
- b. Our mission is to protect the spaces of those who pay for and properly display the appropriate parking fee (permit or deposit of coins in meter), to ensure and maintain a safe & user-friendly traffic access environment throughout the campus, and by issuing parking citations to those who violate campus rules & regulations.

**20. PARKING METERS AND PERMIT DISPENSERS-EFFECTIVE DAYS AND HOURS OF ENFORCEMENT:**

Parking meters or permit dispensers shall be in operation every day between the hours of 7 a.m. and 10 p.m. except administrative holidays. However, the administration may by ordinance or regulation provide that the parking time limits be effective at other times, and such changes shall be indicated by signs on the parking meters or dispensers. The Chief of Police, at his discretion, may prohibit or change parking restrictions in areas included in parking meter zones during times of emergency or need, by causing appropriate signs to be installed. One-day dispenser permits are not valid in staff spaces.

- a. There are numerous one-day dispensers throughout the campuses, if a machine is marked “Out of Order,” you are still required to locate another operational dispenser and display a valid permit on the dash of your vehicle in plain sight.

**21. FINES AND ENFORCEMENT:**

- a. The State Center Community College District Police Officers are peace officers as defined in California Penal Code Section 830.32(a) and California Education Code Section 72330.
- b. California Vehicle Code Section 21113 provides that the code apply on campus in all situations that are not specifically provided in the college ordinances.
- c. Parking enforcement by the District Police Department when conducted off the campus on city or county streets is through agreement with Fresno and Madera Counties, and the City of Fresno, Clovis, Reedley, and Madera, along with their Superior Traffic Courts. Citations issued on city or county streets and/or highways carry the full authority of a municipal citation.

d. Parking citations issued by the District Police are legislated.

1. For your convenience, you may PAY ONLINE at [WWW.PAYSCCCD.COM](http://WWW.PAYSCCCD.COM), or by mail. Mailed payments should be made by check or money order, payable to SCCCD. Please enter citation number and vehicle license number on your check. Foreign and two-party checks are not acceptable.
2. Parking citations received have a bail schedule. If the fine is not paid within 21 days, the fine is doubled. (See attached listing)
3. Failure to pay the citation within sixty-five (65) calendar days of the date of issue may result in the citation being forwarded to the Department of Motor Vehicles. The DMV will refuse to register or re-register your vehicle until all outstanding fees/fines/penalties have been paid in full.
4. In cases of possible error, citations may be protested at the District Police Department located at 1940 N. Calaveras, Fresno, CA 93704 or calling (559) 244-5911 Monday thru Friday, 8:00 am – 11:00 pm. Protests must be submitted within 21 days of the date the citation was issued.

**22. WARNING:**

- a. Non-sufficient funded personal checks will be subject to a \$50 processing fee by the District Police Department. This is in addition to any fine and other charges that may be made by the Parking Administration itself.
- b. Vehicles with five (5) or more unpaid parking citations on file are subject to being impounded until fines are paid in full. Students may also be subject to having a Police Hold placed on their student records.
- c. Vehicles impounded are subject to a \$50 processing fee by the District Police Department for the release of impounded vehicles.

**23. REPLACEMENT OF PERMITS:**

- a. In order to receive a replacement parking permit in cases of destroyed permits, proof of destruction must be submitted to the District Police Department. A permit will be issued for a \$5 clerical fee.
- b. Persons claiming stolen permits will have to purchase a new permit for the \$17 fee or \$42 for an annual staff permit. If a person is found with the stolen permit, they will reimburse the victim for all losses.
- c. Persons claiming lost permits will have to purchase a new permit for the \$17 fee or \$42 for an annual staff permit.
- d. Permits lost due to extenuating circumstances, such as a traffic accident, will be replaced for the clerical fee. Documentation of the circumstances is necessary.

# TRAFFIC & PARKING BAIL SCHEDULE

## STATE CENTER COMMUNITY COLLEGE DISTRICT

(Effective January 1, 2015)

SECTION DEFINED	FCC ORD. NO.	BAIL	AFTER 21 DAYS	DESCRIPTION
I	Ord. 1	\$40.00	\$80.00	Display valid parking permit.
I	Ord. 1a	\$75.00	\$150.00	Altered or unauthorized parking permit.
I	Ord. 2a	\$40.00	\$80.00	In any zone marked with a red curb.
1	Ord. 2b	\$40.00	\$80.00	In any zone marked with a green curb.
I	Ord. 2c	\$40.00	\$80.00	In any zone marked with a white curb.
I	Ord. 2d	\$40.00	\$80.00	Within 15 feet of any fire hydrant.
I	Ord. 2e	\$40.00	\$80.00	On the roadside of any roadway (double parking).
I	Ord. 2f	\$40.00	\$80.00	Parking in temporary visitor area.
I	Ord. 2g	\$40.00	\$80.00	Blocking or impeding traffic.
I	Ord. 2h	\$275.00	\$550.00	Parking in spaces reserved for handicapped.
I	Ord. 3a	\$40.00	\$80.00	Not parking within a stall.
I	Ord. 3b	\$40.00	\$80.00	Parking 18 inches from curb.
I	Ord. 3c	\$40.00	\$80.00	Vehicles shall not park backed into stalls.
I	Ord. 3d	\$40.00	\$80.00	Parallel parking along roadways.
I	Ord. 3e	\$40.00	\$80.00	Parallel parked vehicles must be within 18 inches of curb.
I	Ord. 3f	\$40.00	\$80.00	Motorcycles, motorbikes, and scooters not in designated areas.
I	Ord. 4	\$40.00	\$80.00	Unlawful to fail to obey any sign.
I	Ord. 5	\$40.00	\$80.00	Unlawful to stop, park, or leave standing any vehicle or animal upon the driveways, sidewalks, or landscaped areas.
I	Ord. 6	\$50.00	\$100.00	Distributing handbills.
I	Ord. 7	\$40.00	\$80.00	Expired parking meters.
I	Ord. 8	\$40.00	\$80.00	Dismount Zones – Failure to dismount from bicycle, shake board, roller blades, or related items.